**CAPS LOCK AND WRITE YOUR SUCCINCT WORKSHOP TITLE HERE: ARIAL 12PT FONT BOLD AND** **CENTRED**

# ABSTRACT

Between 150 to 250 words in Times New Roman 12pt font and justified with indents. The abstract is a snapshot of your presentation and should address the following: *Reason for this presentation:* What is the main subject matter? What is this presentation important? *Aim(s):* What is the specific focus of this presentation? What do you hope to achieve? *Participation:* What will the participants get out of this presentation? What participant involvement do you anticipate? How will it help others think about STEM in education? Provide three key points that will entice participants to your presentation.

**Keywords:** *Keywords should be in Arial, 10 point, and italicised.*

Proposals must be a maximum of 2000 words in length. This includes all references, figures and tables, which should be kept to a minimum.

Times New Roman, 12 point is used as the normal font within the body of the submission. All text should be single spaced.

Paper size must be A4 with 2cm margins all around.

All text is to be left justified only.

Citations and References should be in APA style. Your reference list should take up not more than one (1) page, so please cite only key references.

Font should be 11 point Times New Roman with a hanging indent of 0.5 cm for subsequent lines.

* Please leave all author details and identifiers off your document and naming convention. Please therefore submit your initial paper as STEM 2020\_workshop.doc

Should your submission be accepted by the committee, you will then be sent instructions to re-submit with author details included along with any requested amendments.

**The Review Process**

All submissions will be subjected to a **double blind peer review process**. A panel of international reviewers will be selected to assist the STEM 2020 Committee. The reviewers will not be given the names and institutional affiliations of the authors so please ensure that your submission is uploaded without author details. Should your submission be accepted by the committee, you will then be sent instructions to re-submit with author details included along with any requested amendments.

You will be provided with a template, submission instructions and a resubmission deadline.